

Pcounter – Popup and Chargeback

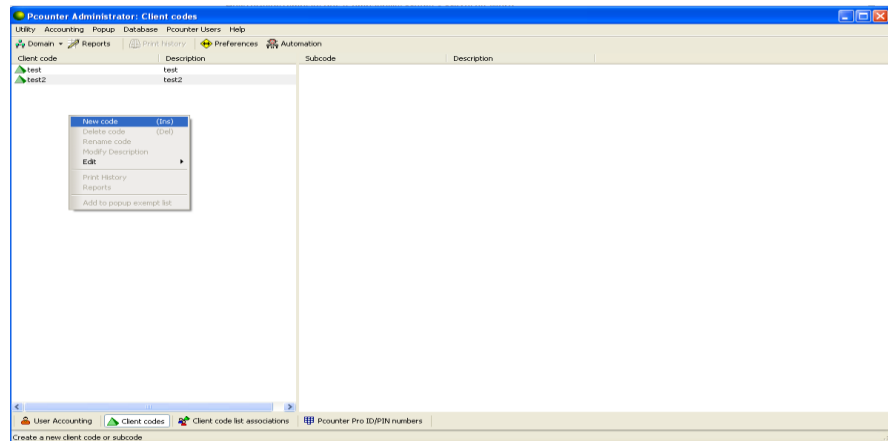
INTRODUCTION

Pcounter puts you in total control of print and copy output, allowing significant cost savings to be made across your organisation. This guide talks you through creating charge codes.

This guide is intended as a quick start guide only. For further information on Client Codes and Pcounter Popup see <http://www.altman.co.uk/files/pcounterpopup/clientcodesanduserstechnicalmanual.pdf>

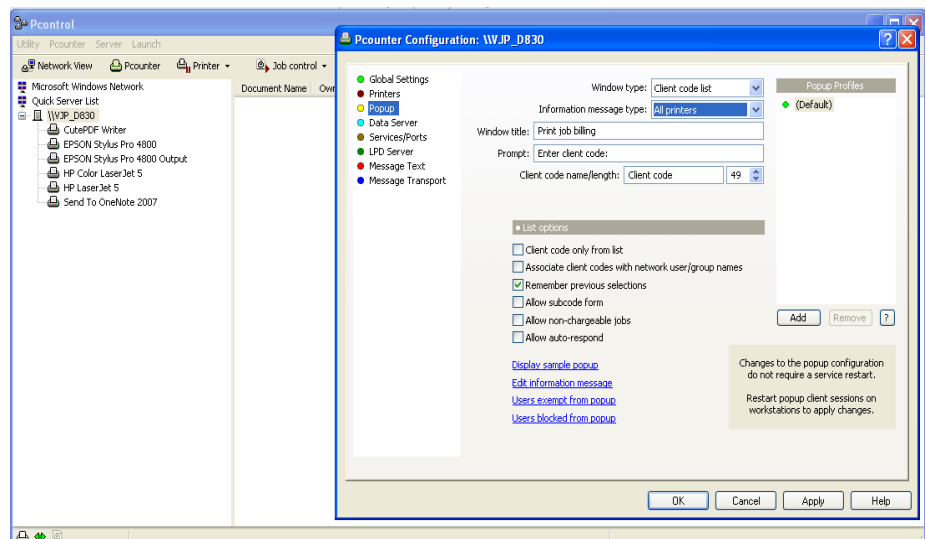
Step One

Firstly, open Pcounter Administrator, select 'Client Codes' and add a new code by right clicking in the left hand pane.



Step Two

Open Pcontrol, highlight Pcounter server and Select the Pcounter Icon then select Popup



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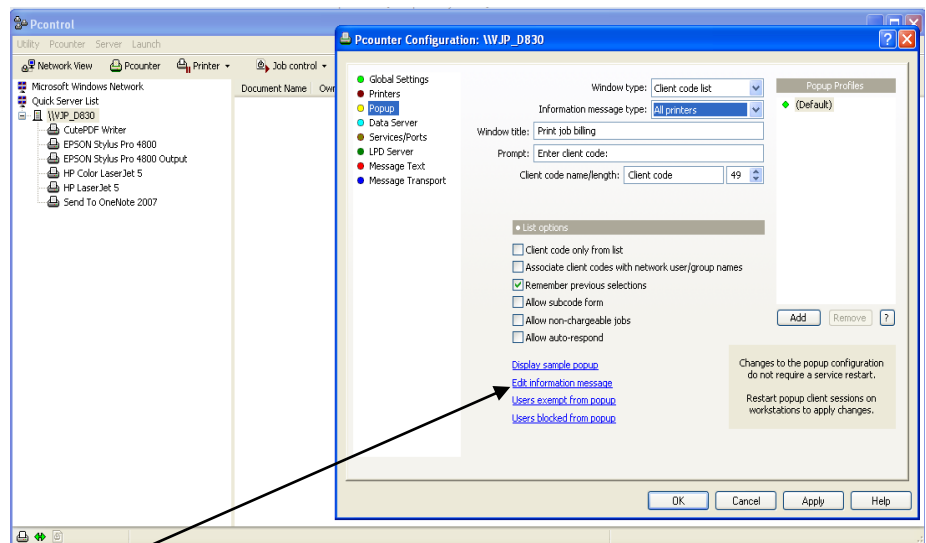
Step Three

Set window type to client code list.
 Information message to individual/all printers (we recommend “all printers” to allow you to set a global message for all printers which have popup enabled on them).
 You can change the Windows Title or Prompt if required.
 Place a tick in the box “Client code only from list”
 Sub Codes can be part of the client or departmental billing Codes.

Best Practice Tips...

Ensure you read through Pcounterwin.pdf for details on running ppopup.exe

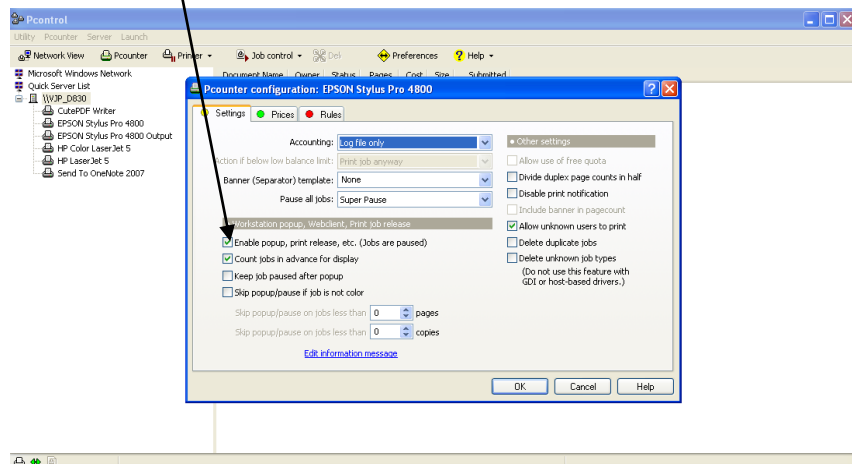
Printing Policies:
 It is possible to define policies so that users must have enough credit before they can print



Edit message to be displayed when popup is launched.

Step Four

Enable popup on Pcounter printer



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Pcounter Popup:

How does popup appear ?

Don't forget

Ppopup.exe needs to be running on each workstation that requires popup to appear.

Remember!

* It is possible to substitute a custom icon by renaming the icon file to PPOPUP.ICO and keeping it in the same directory as PPOPUP.EXE.

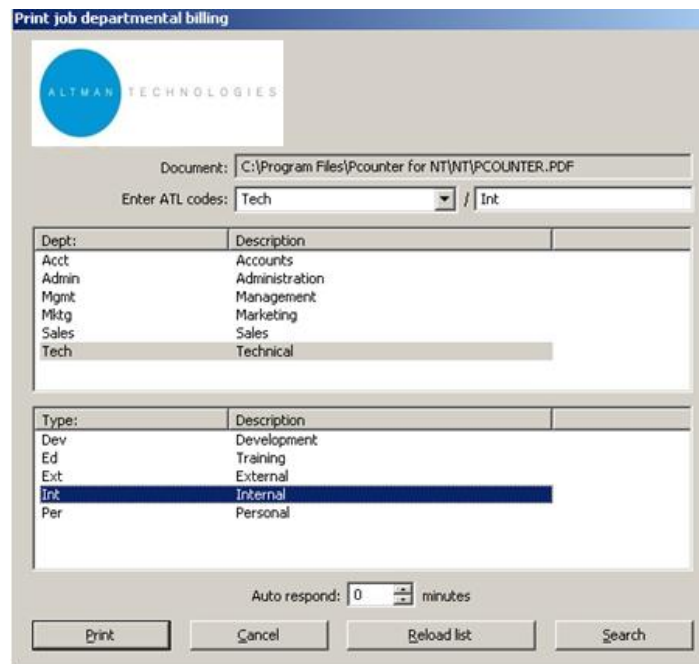
Step Five

Run on client workstation in the system tray -



Step Six

Choose department code when popup appears

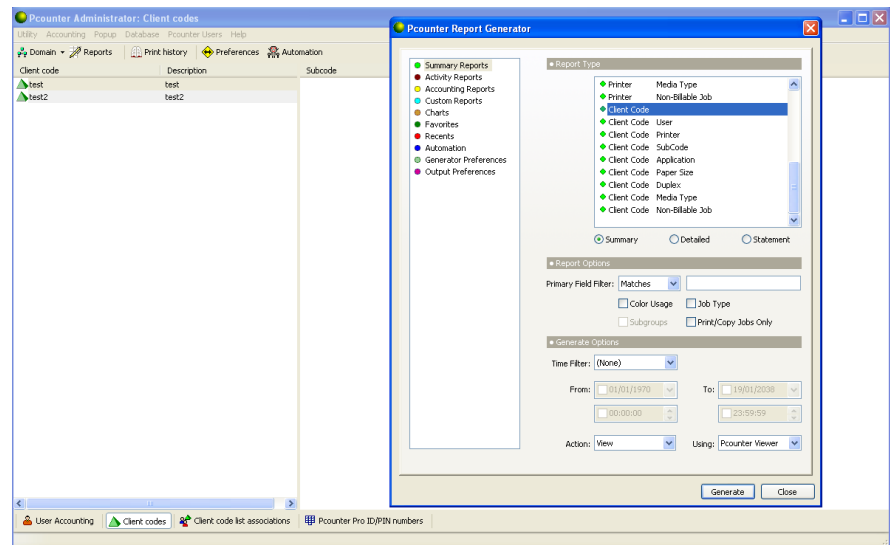
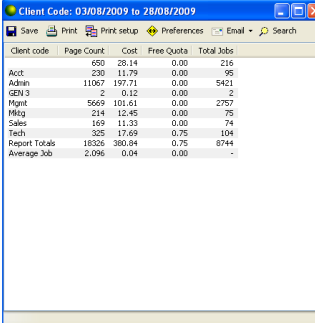


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Step Seven

Run a report to find out chargeback per department.

Open Pcounter Administrator and select Reports, Then choose the report to run.

The screenshot shows a report window titled 'Client Code: 03/08/2009 to 28/08/2009'. It contains a table with the following data:

Client code	Page Count	Cost	Free Quota	Total Jobs
650	20.14	0.00		216
Acot	230	11.79	0.00	95
Adran	11067	197.71	0.00	5421
GBX13	2	0.12	0.00	2
Mgmt	5669	101.61	0.00	2757
Mktg	214	12.46	0.00	75
Sales	169	11.03	0.00	74
Tech	325	17.69	0.75	104
Report Totals	15326	380.84	0.75	6744
Average Job	2.096	0.04	0.00	

Don't forget

We also have a reporting guide for Pcounter